

Effective 17 November 2023, the Offutt AFB Legal Office no longer provides routine tax preparation services.

Free Local Tax Assistance in the Omaha Area

Volunteer Income Tax Assistance (VITA)* is available for low-to-moderate-income taxpayers through the Omaha Earned Income Tax Credit Coalition (OEITC). Customers can make an in-person appointment or submit their tax documents online for virtual preparation through a SecureDrop system at www.omahaeitc.org or by calling 2-1-1 to speak with a United Way Operator.

For customers who choose to securely upload their tax documents online – note that the preparation is not immediate and may take several days.

For customers who choose to make an in-person appointment, you may go online or call 2-1-1 to set up an appointment at one of these available sites:

Tax Season Locations Open January - April:

- South Coalition Office, 3605 Q Street, Omaha NE, 68107 (Open year-round)
- Council Bluffs Public Library, 400 Willow Ave, Council Bluffs, IA 51503
- Council Bluffs Habitat for Humanity, 1228 S. Main St, Council Bluffs, IA 51503
- Bellevue University Library, 1028 Bruin Blvd, Bellevue, NE 68005
- DCHA Community Center, 5449 N. 108th St, Omaha, NE 68164
- MCC, 5300 N. 30th St, Omaha, NE 68111
- Omaha Habitat for Humanity, 1701 N 24th St, Omaha, NE 68110
- Nebraska Early Childhood Collaborative, 3200 N 30th St STE 200, Omaha, NE 68111

Free Online Tax Filing and Assistance

The Internal Revenue Service (IRS) provides free tax assistance in several forms for qualifying individuals. Additional online tax assistance options including VITA, AARP, and free guided software for military members, seniors, and retirees are available at:

- <https://www.irs.gov/individuals/free-tax-return-preparation-for-qualifying-taxpayers>
- <https://www.irs.gov/filing/free-file-do-your-federal-taxes-for-free>
- <https://www.irs.gov/filing/e-file-options>
- <https://www.irs.gov/individuals/military>
- <https://www.irs.gov/individuals/seniors-retirees>
- <https://www.militaryonesource.mil/financial-legal/taxes/>

Some tax preparation software companies provide free use to qualifying enlisted and active-duty military members.

Preparing to File Your Taxes

Before filing make sure to have the necessary Tax Documents ready:

- Social Security Cards or Individual Tax Identification Numbers (ITINs) for yourself, your spouse, and dependents
- Photo Identification
- A copy of the previous year's tax returns
- All W-2 and 1099 forms (including dividends, miscellaneous, retirement, SSA, unemployment, K)
- Gambling winnings (W-2G, 1099-Misc)
- Self-employment income and expenses (1099-Misc, 1099-NEC, 1099-K, record of cash income and expenses)
- Childcare provider information (name, address, and amounts paid)
- Property tax and mortgage interest forms (1098)
- Charitable contributions
- Out-of-pocket medical expenses
- Education expenses receipts (1098-T, textbook receipts)
- Marketplace health insurance forms (1095A)
- Bank account and routing number (for direct deposit refunds)
- Both spouses must be present to sign the tax return – or in cases of divorce/separation you will need the spouse's name and Social Security Number (SSN)